



WikiCopy.com Instructions

Create an account:

From the WikiCopy log in page (<http://wikicopy.com/login.aspx>) click on the **CLICK HERE TO CREATE** link. A blank account form will appear. Please fill out all of the information fields. You must include a valid email address as your user name. Without a valid email address you will not be able to email your copy (or print your copy).

Search the WikiCopy library:

To search by product type only, begin by selecting a product type from the **PRODUCT** drop down menu. To search by this product type and all copy **LENGTHS**, click the **SEARCH** button. Your **SEARCH** results will appear below...

A screenshot of the search interface. A red arrow points to the "Product:" dropdown menu, which is set to "Dentists". Another red arrow points to the "Search" button. The "Length:" dropdown menu is set to "Select Length". The "Contains:" text input field is empty.

To search the copy library by product type for a specific copy length, begin by selecting a product type from the **PRODUCT** drop down menu. Then select a length from the **LENGTH** drop down menu. Click the **SEARCH** button. Your **SEARCH** results will appear below...

A screenshot of the search interface. A red arrow points to the "Product:" dropdown menu, which is set to "Dentists". Another red arrow points to the "Length:" dropdown menu, which is set to "30". A third red arrow points to the "Search" button. The "Contains:" text input field is empty.

To search the product type for a specific length of copy and include a **CONTAINS** keyword, begin by selecting a product type from the **PRODUCT** drop down menu. Then select a length from the select **LENGTH** drop down menu. Next, type in your **CONTAINS** keyword. Click the **SEARCH** button. Your **SEARCH** results will appear below...

Product: Dentists
Length: 30
Contains: braces
Search

Use/Edit copy from the WikiCopy library:

Once you have selected your **SEARCH** criteria, the total number of copy pieces that match your **SEARCH** criteria will appear.

To select a copy example that you would like to use or edit, click the **EDIT** icon next to the desired piece of copy.

Product: Dentists
Length: 30
Contains: braces
Search 4 pieces of copy found.

In order to use any of this copy in a new production order, simply click on the Edit Icon next to the desired copy.

	Copy Title	Title	Copy
	Now Open Two Dentists	Now Open Two	IF YOU'VE BEEN SEARCHING FOR A DENTIST THEN GENTLE DENTAL INVITES YOU TO CALL OR STOP BY THEIR NEW OFFICE IN THE LAKE HAVASU SAFEWAY PLAZA. GENTLE DENTAL OFFERS A UNIQUE PERSONAL APPROACH TO DENTISTRY WITH GENTLE PROCEDURES SUCH AS NO SHOT, NO DRILL FILLINGS FOR MINOR CAVITIES, GENTLE SIX MONTH BRACES FOR ADULTS, INVISALIGN BRACES THAT WILL STRAIGHTEN YOUR TEETH WITHOUT THE APPEARANCE OF BRACES AND ORTHODONTIC SERVICES FOR CHILDREN. CALL EIGHT-FIVE-FOUR, EIGHT-FIVE-FOUR-OH. CHILDREN AND SENIORS ARE VERY WELCOME. GENTLE DENTAL, FEEL FREE TO SMILE!

The copy you selected will appear in the copy box and can now be re-titled and edited to your needs.

Length: 30
Copy Title: Now Open Two

IF YOU'VE BEEN SEARCHING FOR A DENTIST THEN GENTLE DENTAL INVITES YOU TO CALL OR STOP BY THEIR NEW OFFICE IN THE LAKE HAVASU SAFEWAY PLAZA. GENTLE DENTAL OFFERS A UNIQUE PERSONAL APPROACH TO DENTISTRY WITH GENTLE PROCEDURES SUCH AS NO SHOT, NO DRILL FILLINGS FOR MINOR CAVITIES, GENTLE SIX MONTH BRACES FOR ADULTS, INVISALIGN BRACES THAT WILL STRAIGHTEN YOUR TEETH WITHOUT THE APPEARANCE OF BRACES AND ORTHODONTIC SERVICES FOR CHILDREN. CALL EIGHT-FIVE-FOUR, EIGHT-FIVE-FOUR-OH. CHILDREN AND SENIORS ARE VERY WELCOME. GENTLE DENTAL, FEEL FREE TO SMILE!

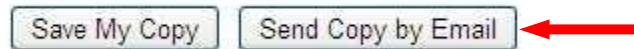
Save my copy:

To save your edited copy, click the **SAVE MY COPY** button.



Email my copy:

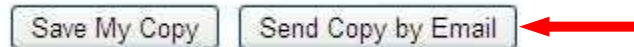
To email your edited copy, click the **SEND COPY BY EMAIL** button.



Please Note: To change your default email program you'll need to adjust your browser settings. For instructions on how to change your email settings, please visit: <http://support.microsoft.com/kb/555566>

Print my copy:

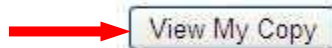
In order to print your copy, you'll need to email the copy to yourself and follow the normal print routine for printing from your email program. To email your copy, click the **SEND COPY BY EMAIL** button.



View my saved copy:

To view your saved copy, click on the **VIEW MY COPY** button. Your saved copy will appear below the **SEARCH** box...

WikiCopy.com



Product:

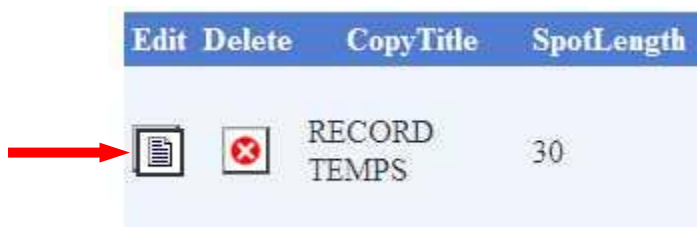
Length:

Contains:

Edit	Delete	CopyTitle	SpotLength	Copy
		RECORD TEMPS	30	WITH RECORD BREAKING TEMPERATURES, THE LAST THING YOU WANT ARE PROBLEMS WITH YOUR AIR CONDITIONING. TURN TO THE EXPERTS AT ALL AMERICAN AIR CONDITIONING. ALL AMERICAN AIR CAN SERVICE YOUR OLD UNIT TO KEEP IT RUNNING EFFICIENTLY AND EFFECTIVELY OR, IF NECESSARY REPLACE IT WITH A NEW ENERGY EFFICIENT CARRIER UNIT. CARRIER KNOWS AIR CONDITIONING. AFTER ALL THEY'VE BEEN PERFECTING IT FOR OVER ONE HUNDERD YEARS.

Edit my saved copy:

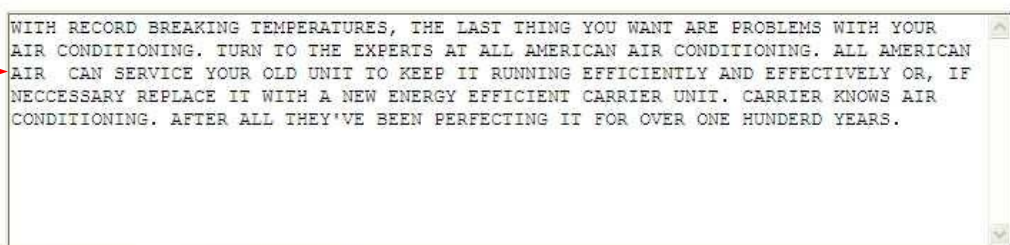
Once you are viewing your saved copy list, click the **EDIT** icon next to the piece of copy you wish to **EDIT**. The selected piece of copy will appear in your copy box and can now be edited to your needs.



To save your changes, click the **SAVE MY COPY** button. To email your edited copy, click the **SEND COPY BY EMAIL** button.

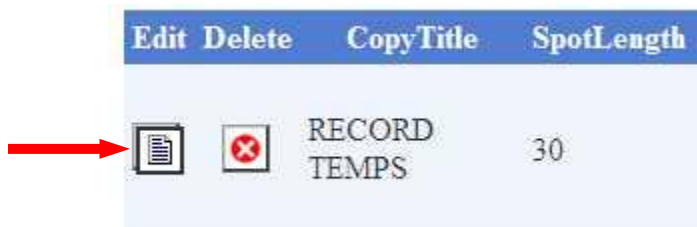
Length:

Copy Title:



Re-title my saved copy:

Begin by pulling up your saved copy list. To view your saved copy, click on the **VIEW MY COPY** button. Your saved copy will appear below the **SEARCH** box. Click the **EDIT** icon next to the piece of copy you wish to **RE-TITLED**.



The select piece of copy will appear in your copy box and can now be **RE-TITLED** to suit your needs. To save your changes, click the **SAVE MY COPY** button. To email your **RE-TITLED** copy, click the **SEND COPY BY EMAIL** button.



Length:

Copy Title:

WITH RECORD BREAKING TEMPERATURES, THE LAST THING YOU WANT ARE PROBLEMS WITH YOUR AIR CONDITIONING. TURN TO THE EXPERTS AT ALL AMERICAN AIR CONDITIONING. ALL AMERICAN AIR CAN SERVICE YOUR OLD UNIT TO KEEP IT RUNNING EFFICIENTLY AND EFFECTIVELY OR, IF NECESSARY REPLACE IT WITH A NEW ENERGY EFFICIENT CARRIER UNIT. CARRIER KNOWS AIR CONDITIONING. AFTER ALL THEY'VE BEEN PERFECTING IT FOR OVER ONE HUNDRER YEARS.

Delete my saved copy:

To **DELETE** a piece of saved copy, click on the **VIEW MY COPY** button. Your saved copy will appear below the **SEARCH** box. To delete a piece of saved copy, click the **DELETE** icon next to the piece of copy you wish to delete.

Edit	Delete	CopyTitle	SpotLength
		RECORD TEMPS	30

Create new copy:

Write My Own Copy

Length:

Copy Title:

30 second(s) (estimated)

WRITE MY OWN COPY IN THIS COPY BOX WRITE MY OWN COPY
 IN THIS COPY BOX WRITE MY OWN COPY IN THIS COPY BOX
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Beneath **WRITE MY OWN COPY**, begin by selecting the length of your copy from the **LENGTH** dropdown menu. Next, add your copy title to the **COPY TITLE** box. When ready, create your new copy by typing in the copy box. As you type a copy counter will follow along and display how long it will take to read the copy you are creating.

To save your changes, click the **SAVE MY COPY** button. To email your copy, click the **SEND COPY BY EMAIL** button. To clear the copy box, click the **CLEAR COPY** button.